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Santa Monica, CA 90405

PROFILE

Creative professional with strong leadership, communication, and project management skills amassed of diverse experiences working in tv/film and event production. Hasn't yet tapped how to make a resume doc interesting. Stand by...

Experience

WRITER — 2012 - 2019

Generate unique, entertaining, and engaging creative content from a storytelling perspective. Copywriting, editing, proofreading services. Narrative content, screenwriting, and script services.

- * Clients include LB Entertainment, The New Smoker Magazine, Cone Magazine, Compass Coalition, The Mind Key, Footprint Productions, Beverly Hills Color Bar, The Crisp Network, etc.
- * Screenwriting 8/30 credits to WGA-eligible. Samples & clients upon request.

LOCATION MANAGER & SCOUT — 2016 - 2019

Scout & manage location sets for film & commercial productions, specializing in remote L.A. locales. Coordinate and lead crews on scouts, secure permits including special authorizations, negotiate contracts, respond quickly and efficiently to on-set locations issues, ensure minimal restoration costs.

- * Clients incl. FJ Productions, Octopustudio, Penguin Original, Awesomesauce.
- * Teamsters Local 399 22/30 credits to union-eligible.

EVENT PRODUCER — 2017 - 2019

Produce successful events from concept to completion. Collaborate with teams to create effective branding & marketing strategies for event promotion. Discover talent, curate content, strategize layout & flow for multi-faceted shows and conferences. Coordinate on-the-day production logistics. Exceeded goals in a recent fundraising event with fantastic turnout numbers. Founder, Story Bazaar L.A. organization. Producer, Story Bazaar L.A. charity fundraising event.

- * Recent events Story Bazaar L.A., 2018. WCC Launch Event, 2017.
- * Upcoming event Story Bazaar L.A. & Women Creating Change Present: Stand Up For Her, a storytelling showcase for change. August, 2019.

WEB DESIGNER — 2016 - 2019

Conceptualize and execute simple, elegant, and effective brand messaging for individuals and small businesses through the construction of Wordpress-hosted websites. Effectively increase site traffic with website redesigns & SEO customizations. Website design services paired with basic graphic design, content strategy, and copy services.

* Projects include leebroda.com, womencreatingchange.com, themindkey.com, elleprothero.com, bhcolorbar.com, disciplinewinshealth.com, www.twosquarefeetllc.com

Experience Continued

DEVELOPMENT ASSISTANT — 2015 - 2017

Discovered & evaluated quality new feature film & TV properties. Generated coverage reports with concise summaries, intelligent commentary & suggestions for the worthiness of, possibilities for development.

* Clients include — Jeff Rice Films, LB Entertainment, The Crisp Network.

BUSINESS MANAGER — 2013 - 2015

Created business growth through marketing strategies and welcomed company to the modern age by digitizing filing, records, and payment systems. Transformed company's bookkeeping system. Managed daily administrative operations, bookkeeping, licenses.

* <u>Beverly Hills Color Bar</u> a full service salon. 350 N Canon Drive, Beverly Hills, CA.

Education

University of Georgia Athens, GA

Telecommunications Arts Bachelor of Arts in Journalism, 2010 grad. cum laude
Theatre & Film Studies Bachelor of Arts, 2010 grad. cum laude

Skills

TECH Microsoft Office Suite, Adobe Creative Suite, Wordpress, MailChimp, Google Analytics, Google Drive, Booker, Final Draft, Celtx, Evernote, Scrivener, Facebook/Instagram/Twitter/Pinterest. // ETC Branding & Identity, Marketing Strategy, Screenwriting, Media production, Event Production, Event Promotion, Team Management, Graphic Design, Public Speaking.

Professional Development International Association of Professional Writers & Editors member

Landmark Worldwide graduate

Portfolio

www.elleprothero.com